

CME Credit Guidelines for *Arthroscopy* Journal Reviewers

Statement of Need

The Arthroscopy Association of North America (AANA) has a responsibility to maintain an ongoing knowledge and understanding of the most current issues in arthroscopy and orthopaedics to ensure that physicians and other health care practitioners are providing the highest standards of patient care. One method of maintaining that standard is through the manuscript peer review process. The review of manuscripts submitted for publication in the *Arthroscopy* Journal provides a platform for reviewers to refine their skills in performing critical analysis of new studies. These reviews increase the quality of the published science by ensuring assessment based on expert perspectives from practice.

Target Audience

The target audience is physicians in clinical practice, research, and public health, who are active in orthopaedics, including arthroscopy.

Learning Objectives

Participation in the manuscript peer review process assists the reviewer in his/her ability to:

- 1) Evaluate how a specific research question or investigational clinical application is formulated and articulated in a manuscript.
- 2) Evaluate if the research methodology or clinical comparisons are correct and appropriate.
- 3) Conduct an appropriate review of the literature related to the manuscript and, when available, a review of the evidence-based clinical data related to the subject.
- 4) Synthesize the review of literature with a thorough evaluation of the manuscript thereby identifying its strengths and areas requiring revision before it can be accepted.

Accreditation Statement

The Arthroscopy Association of North American is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians.

The Arthroscopy Association of North America designates this educational activity for a maximum of 3 *AMA PRA Category 1 Credits™*. Physicians should only claim credit commensurate with the extent of their participation in the activity.

Disclosure of Relevant Financial Relationship(s)

In accordance with ACCME's Standards for Commercial Support of CME, it is the policy of AANA that all planners, authors and reviewers participating in a CME-certified activity are required to disclose to AANA and participants relevant financial relationships that they or their spouse/life partner have with any commercial interest(s). Relevant financial relationships include financial relationships in any amount occurring within the past 12 months that may create a "conflict of interest." Such relationships would typically be with companies that sell health care products or services that are consumed by or used in the treatment of patients. The intent of this disclosure is not to prevent participation in CME-certified activities by individuals with relevant financial relationships with commercial interests but instead to provide participants with information by which they can make their own determination whether or not said relationship(s) influenced the content of the educational activity.

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- **Deborah VanNoy** (Winston-Salem, NC) (n) Submitted on: 12/19/13

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- **Susan Carlson, M.S.Ed.** (Rosemont, IL) (n); Submitted on: 05/17/2013

Disclosure Items Answered: (n) = Respondent answered 'No' to all items indicating no conflicts.

1= Royalties from a company or supplier; 2= Speakers bureau/paid presentations for a company or supplier; 3A= Paid employee for a company or supplier; 3B= Paid consultant for a company or supplier; 3C= Unpaid consultant for a company or supplier; 4= Stock or stock options in a company or supplier; 5= Research support from a company or supplier as a PI; 6= Other financial or material support from a company or supplier; 7= Royalties, financial or material support from publishers; 8= Medical/Orthopaedic publications editorial/governing board; 9= Board member/committee appointments for a society.

Process for Claiming CME Credit

Only reviews received on time (within 14 days of agreement to review) and judged satisfactory by the Editors will be eligible for CME credit. The features that contribute most importantly to the quality of manuscript reviews for the *Arthroscopy* Journal are adherence to the reviewer form, specificity and accuracy, thoroughness, usefulness of recommendations to both editors and authors, tone, and mindfulness of the needs of Journal readers and the medical community as a whole.

To conduct a high-quality review, the reviewer should place the current work in the context of existing evidence in the area, describe the unique contributions of the current work, and comment on any inconsistencies of the current work with previous research in the area as well as any methodologic or experimental issues.

To submit a request for CME credit, you must complete the [CME Request Form](#) and email it to dvannoy@wakehealth.edu within **10 days** of completing the review. Once the manuscript has been reviewed

by the editors, you will be notified whether or not your review has met the established criteria for CME credit. For those that do, the email will provide a link to complete the CME evaluation form. Once the evaluation form for the activity is completed, the CME Certificate will be emailed to you. AANA members will be able to access their credit on the CME Retrieval site at www.aana.org.

Independence in CME

It is the mission of the Arthroscopy Association of North America as a provider accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide independent, fair, balanced, bias free, peer reviewed continuing medical education to its members and any other qualified individuals to improve patient care and health care outcomes.

Content Validation

AANA educational activities are developed to promote improvements in health care delivery and not to promote a specific proprietary interest or commercial interest. Manuscripts should reflect the latest in scientific methods generally accepted by the medical community at-large, evidence-based and discuss the validity of the evidence upon which they base the opinion(s). This ensures the learner that the recommendations are supported by the evidence and contributes to the management of any potential conflicts of interest. If the manuscript contains discussion of unlabeled use of a commercial product, this must also be disclosed to the participants. Use of generic names should also be used where possible to contribute to the impartiality. If trade names are included several names from different companies should also be used.

Evaluation and Outcomes Measurement

AANA employs several methods of evaluation to assess the educational program effectiveness. Evaluations are provided to reviewers to assess the educational content and knowledge attained. Supervising associate editors assure that the review meets the established criteria for an acceptable review. Evaluations are reviewed by the Needs Assessment & Outcomes Committee on a quarterly basis to determine the effectiveness of the educational activity.